

OFFICE OF THE CHAIRMAN IMAMIYA MISSION SCHOOL CHUCHOT LEH

NO/IMS/177

Date: 04/03/2025

CIRCULAR

Subject: **Department contemplation session.**

In the interest of School Administration and to make the new session effective and fruitful contemplation session will be held of different department as scheduled under. All the subject teachers of departments has to attend with full preparation. The HOD's will coordinate the concerned teacher.

Miss Kousar Razvi (Managing Manager) and Mr. Tej Krishan Koul (Incharge Principal) will attend all the sessions.

Date	Department
5 th March	Pre Primary Department
6 th March	Upper Primary Department
7 th March	High Department
8 th March	Middle Department


Chairman

Copy to:

1. Miss Kousar Razvi for information and necessary action.
2. Mr. Tej Krishan Koul for information and necessary action.